

FY2010 Budget Preparation Calendar

July	August	September	October
<p>Jul 1 FY09 Begins</p> <p>Early to Mid</p> <ul style="list-style-type: none"> ▪ Release ABS operating update 11.0 ▪ Release ABS capital update 12.0 ▪ Operating Budget Instructions distributed to departments ▪ Department performance review training continues <p>July 31</p> <ul style="list-style-type: none"> ▪ FY09 Authorized scenario due to OMB 	<p>August 1 Department savings plan due to OMB</p> <p>Early OMB issues memo to departments listing discussion topics for “Heads Up” meetings in September, including any known FFY10 federal funding requests</p> <p>Aug 22 Performance department-level status statements due</p> <p>Late</p> <ul style="list-style-type: none"> ▪ Capital Budget Instructions (including IT review process) distributed to departments ▪ Conference Committee books and Summary of Appropriations book issued by Legislative Finance <p>Aug 29</p> <ul style="list-style-type: none"> ▪ Departments apprise OMB of any potential FY09 supplemental needs ▪ Any necessary adjustments to FY09 Authorized scenario due to repeals, reappropriations or carryforwards due to OMB. ▪ FY09 Mgt. Plan scenario with Personal Services module due to OMB 	<p>Early</p> <ul style="list-style-type: none"> ▪ OMB sends sub-object expenditure and revenue reports to departments for FY08 Final Authorized and FY08 Actuals scenarios ▪ OMB issues fiscal note instructions ▪ OMB issues fee report instructions ▪ OMB issues revised budget calendar, if necessary. <p>Sep 5 Departments submit draft Long Range Fiscal Plan projections</p> <p>Early to Mid</p> <ul style="list-style-type: none"> ▪ OMB conducts “Heads Up” meetings with departments re Operating and Capital budget proposals ▪ FY10 rates to OMB and Admin Solutions Team (if rate-setting department has the necessary data to do so, otherwise later in September) ▪ Departments and OMB develop estimates of FY10 major decreases, increases (formula, debt, annualized fiscal notes, Medicaid, etc.) ▪ Departments submit updated deferred maintenance spreadsheets to OMB. <p>Sep 15</p> <ul style="list-style-type: none"> ▪ MHTA budget and implementation plan due to Gov, LB&A, and departments ▪ Department review completed of updated Mission and Core Services <p>Mid to Late</p> <ul style="list-style-type: none"> ▪ Departments submit IT plans and projects to ETS ▪ FY10 Governor scenario is made available statewide with FY10 personal services rates (if necessary, with preliminary rates) ▪ Departments submit to OMB brief summaries for all (including IT) proposed capital projects in ABS <p>Late</p> <ul style="list-style-type: none"> ▪ ASLC (AS 14.42.295) declares dividend for upcoming budget year ▪ OMB distributes approved rates to departments (if necessary, completed in October) <p>Sep 30 Latest available performance data update.</p>	<p>Oct 1 FY08 Final Authorized and Actuals due to OMB</p> <p>Early to Mid</p> <ul style="list-style-type: none"> ▪ Continue department “Heads Up” meetings ▪ DC office reports to departments the outcomes of final Congressional action on FFY09 appropriation bills (or when Congress completes its work) ▪ Release ABS operating update 11.1 ▪ Release ABS capital update 12.1 ▪ TMC completes review of department IT plans/projects <p>Mid DC office sends form to departments for FFY10 federal requests</p> <p>Oct 15 Department Performance Framework changes complete and website “locked” to draft mode</p> <p>Mid to Late</p> <ul style="list-style-type: none"> ▪ AHFC declares dividend for upcoming budget year ▪ OMB distributes any remaining approved rates to departments ▪ EIB completes review of department IT projects and communicates decisions to departments <p>Late</p> <ul style="list-style-type: none"> ▪ OMB updates debt estimates ▪ 1st qtr expenditure review by departments and OMB ▪ OMB sends text of language sections of three budget bills to Law for review ▪ If necessary, departments resynchronize DEPTNAME FY10 Governor scenario with Statewide FY10 Governor scenario to update personal services benefits ▪ OMB contacts Departments of Administration and Revenue for prior year lease purchase agreement data. ▪ 1st qtr Savings Plan progress report from departments due to OMB

November	December	January	February
<p>Nov 3</p> <ul style="list-style-type: none"> ▪ Department-level narrative due to OMB (includes Mission and Core Services) ▪ UA Board of Regents approves budget <p>Mid</p> <ul style="list-style-type: none"> ▪ OMB reviews bonds for possible lapse funds ▪ AIDEA (AS 44.88.088) declares dividend for upcoming budget year ▪ Fee reports from departments due to OMB <p>Nov 17</p> <ul style="list-style-type: none"> ▪ Operating and capital budget scenario change records and personal services modules due to OMB ▪ All Narrative and Performance due to OMB <p>Nov 27 Thanksgiving</p> <p>Nov 28</p> <ul style="list-style-type: none"> ▪ Revenue and expenditure detail records due to OMB (Departments are encouraged to submit detail records earlier) ▪ DEED gets final student count 	<p>Early</p> <ul style="list-style-type: none"> ▪ OMB tests ABS numbers by running the 3 budget bills ▪ OMB and departments review language sections in Operating, Capital and MH bills ▪ DOR issues fall revenue forecast ▪ OMB notifies ASDs of ratifications needed <p>Dec 10</p> <ul style="list-style-type: none"> ▪ Release Operating, Capital, MH budget bills and fiscal summary (AS 37.07.020) ▪ Governor's budget bills, all department summaries, and performance measures put on the web ▪ OMB transmits bills and data files to Legislative Finance <p>Dec 15 Fee Report due to LB&A (AS 37.10.050(c))</p> <p>Dec 17 Budget books delivered to OMB</p> <p>Dec 31</p> <ul style="list-style-type: none"> ▪ Budget books delivered to Leg Finance ▪ Prior quarter Performance data update due 	<p>Early</p> <ul style="list-style-type: none"> ▪ Release ABS operating and capital updates ▪ Issue Capital Project Status Report (CPSR) instructions (AS 37.07.060(b)(3)(B)) ▪ ASDs comments due to OMB regarding ratifications ▪ ASDs update OMB on FY09 supplemental needs and issues <p>Jan 5 Federal funding requests due to OMB</p> <p>Jan 13</p> <ul style="list-style-type: none"> ▪ Departments submit supplementals and lapse projections to OMB ▪ Final ratifications due to OMB ▪ Budget books sue to Leg Finance (AS 37.07.040(7)) <p>Jan 15</p> <ul style="list-style-type: none"> ▪ Lease purchase agreement report due to Legislature (AS 37.07.040(1)) ▪ Personal Services transfers report due to Legislature (Sec. 7, HB 310) ▪ Oil and Gas expenditures report to Legislature (sec 1, HB 310) <p>Jan 20 Legislature convenes (AS 24.05.090)</p> <p>Jan 22 3rd Leg day Budget bills introduced</p> <p>Jan 23 4th Leg day Fiscal Plan due to legislature (AS 37.07.060(b))</p> <p>Jan 20-22 Departments discuss possible budget amendments with OMB</p> <p>Jan 26 CPSR reports due to OMB</p> <p>Jan 31 2nd qtr Savings Plan progress report from departments due to OMB</p>	<p>Early OMB sends CPSR reports to Legislature</p> <p>Feb 1 Federal funding request summaries due to DC office from OMB</p> <p>Feb 2 14th Leg day Supplemental bill delivered to House Clerk and Senate Secretary</p> <p>Feb 3 15th Leg day</p> <ul style="list-style-type: none"> ▪ Supplemental bill introduced (AS 37.07.070(1)) ▪ Departments submit budget amendments to OMB <p>Feb 13 30th Leg day Budget amendments due to Legislature (AS 37.07.070(2))</p> <p>Feb 15 DC office submits federal funding requests to delegation</p> <p>Feb 16 President's Day</p>

March	April	May	June
<p>Mar 5 45th Leg day OMB sends GF lapse projections to Legislature (AS 37.07.040(9))</p> <p>Mid Interim spring revenue forecast released</p> <p>Mar 20 60th Leg Day</p> <p>Mar 30 Seward's Day</p> <p>Mar 31 Prior quarter Performance data update due</p> <p>Late OMB gets update from DEED on military flow-through adjustment</p>	<p>Early</p> <ul style="list-style-type: none"> ▪ DOR issues spring revenue forecast ▪ OMB gets update from DEED re: school debt and foundation formula <p>Apr 4 Easter</p> <p>Apr 19 90th Leg Day Legislature adjourns</p> <p>Mid 3rd qtr expenditure review by departments and OMB</p> <p>Apr 30 3rd qtr Savings Plan progress report from departments due to OMB</p>	<p>Late April or Early May (dependent upon when Legislature adjourns)</p> <ul style="list-style-type: none"> ▪ Veto review ▪ OMB loads conference committee data in FY10 Conference Committee scenario and reviews appropriation and budget structures ▪ OMB loads capital data in FY10 Final Capital scenario ▪ OMB works with Legislative Finance to reconcile fiscal summary <p>Late Governor signs budget bills and fiscal summary issued</p>	<p>Early OMB activates Auto AB (operating and capital)</p> <p>Mid</p> <ul style="list-style-type: none"> ▪ Issue FY10 Reconciliation RP instructions ▪ OMB deactivates Auto AB (op & cap) ▪ Department Performance review training begins <p>Jun 30</p> <ul style="list-style-type: none"> ▪ FY09 Ends ▪ Prior quarter Performance data update due